



GAIL FARBER, Director

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331

<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

March 01, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

22 March 1, 2016

LORI GLASGOW
EXECUTIVE OFFICER

**SERVICES CONTRACT
AWARD AND EXECUTE AS-NEEDED CONSULTANT SERVICES AGREEMENTS
TO PROVIDE AIRPORT PLANNING SERVICES AND AVIATION DESIGN
ENGINEERING SERVICES AT THE FIVE COUNTY-OWNED AIRPORTS:
SAN GABRIEL VALLEY, COMPTON/WOODLEY, WHITEMAN, BRACKETT FIELD,
AND GENERAL WILLIAM J. FOX AIRFIELD TO SUPPORT THE FEDERAL
AVIATION ADMINISTRATIONS AIRPORT CAPITAL IMPROVEMENT PROGRAM
(SUPERVISORIAL DISTRICTS 1, 2, 3, AND 5)
(3 VOTES)**

SUBJECT

This action is to authorize the Director of Public Works or her designee to award and execute as-needed consultant services agreements with C&S Companies for airport planning services and AE Consulting, Inc.; C&S Companies; and Mead & Hunt for aviation design engineering services at the five County-owned airports: San Gabriel Valley, Compton/Woodley, Whiteman, Brackett Field, and General William J. Fox Airfield to support the Federal Aviation Administration's Airport Capital Improvement Program.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that this action set forth in this Board letter is not a project pursuant to the California Environmental Quality Act.
2. Authorize the Director of Public Works or her designee to award and execute as-needed consultant services agreements with C&S Companies for airport planning services and AE Consulting, Inc.; C&S Companies; and Mead & Hunt for aviation design engineering services at the

five County-owned airports: San Gabriel Valley, Compton/Woodley, Whiteman, Brackett Field, and General William J. Fox Airfield for an aggregate amount not to exceed \$3,000,000 for each agreement to support the Federal Aviation Administration's Airport Capital Improvement Program. Each of the four agreements will be for a 3-year period with two 1-year renewal options for a total potential contract period of 5 years. Where services for a given project have been started but are not completed prior to the stated expiration date, the expiration date of the agreements will be extended to allow for completion of such services. This is to ensure continuity of services.

3. Delegate authority to the Director of Public Works or her designee to approve and execute amendments and supplements related to these agreements within the same monetary limits delegated to the Director of Public Works or her designee by the Board for airport planning services and aviation design engineering services contract on County capital projects and delegate authority to the Director of Public Works or her designee to exercise the two 1-year renewal options.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to allow the Department of Public Works to procure as-needed consultant services for airport planning services and aviation design engineering services for the Federal Aviation Administration's (FAA) Airport Capital Improvement Program. The facilities and infrastructures have remained relatively unchanged in recent years at the five County-owned airports: San Gabriel Valley, Compton/Woodley, Whiteman, Brackett Field, and General William J. Fox Airfield. However, demand for the use of facilities and infrastructure remains constant. Due to the continued demand, improved facilities and infrastructure are needed to provide a safe operating environment for aircraft and to enhance overall airport operations.

Each agreement will be awarded for a 3-year period with two 1-year renewal options to extend the contract, at Public Works' discretion, for a total potential contract period of 5 years, effective upon issuance of the first Notice to Proceed.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness/Fiscal Sustainability (Goal 1) and Community Support and Responsiveness (Goal 2). Implementation of the recommended actions will authorize Public Works to provide an improved and more accommodating facility for airport customers and will support quality public works infrastructure services to the communities.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

Each agreement will be executed for an amount not to exceed \$3,000,000. The aggregate total of four agreements is \$12,000,000, which will be funded by various County capital projects. Sufficient funding for these as-needed consultant services agreements will be budgeted in the Aviation Capital Projects and Aviation Enterprise Funds for future capital improvement projects that shall be recommended for the Board's approval.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The contract contains terms and conditions supporting the Board's ordinances, policies, and

programs, including but not limited to: County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work Programs (GROW), Board Policy No. 5.050; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; and the standard Board-directed clauses that provide for contract termination or renegotiation.

The term of the agreements shall commence upon execution of the agreements and unless otherwise modified, shall terminate on the date the work is accepted by the County. The County may, at its sole option and discretion, cancel or terminate the agreements, without any liability other than payment for work already performed, up to the date of termination, by giving a 3-day written notice of such termination to the consultants. The consultants shall be paid the reasonable value of its services rendered. In the event of any such termination by the County, the consultants shall provide to the County a termination report consisting of all drawings, specifications, reports, and data accumulated to the date of such termination in a form capable of assimilation for use by the County.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378(b)(4) of the California Environmental Quality Act (CEQA) Guidelines, approval of the recommended action does not constitute a project and, hence, is not subject to the requirements of CEQA.

CONTRACTING PROCESS

The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

On July 13, 2015, Public Works issued a Request for Proposals (RFP) for as-needed airport planning services and aviation design engineering services at the County-owned airports to support the FAA's Airport Capital Improvement Program. In addition, this contract opportunity was posted on the County's Doing Business With Us website as requested by the Board on February 3, 1998.

On August 10, 2015, a total of five firms for aviation design engineering services and two firms for airport planning services submitted proposals. The proposals were first reviewed to ensure they met the minimum requirements in the RFP. An evaluation committee, consisting of Public Works staff, evaluated the proposals using the informed averaging evaluation methodology. Based on these evaluations, interviews were conducted for four aviation design engineering services firms and two airport planning services firms. It is recommended that these agreements be awarded to the highest-rated, responsive, and responsible firms: C&S Companies for airport planning services and AE Consulting, Inc.; C&S Companies; and Mead & Hunt for aviation design engineering services. The committee's evaluation was based on criteria described in the RFP, which included technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. The evaluations and the interviews were completed without regard to race, creed, color, or gender.

Participation in the project by Community Business Enterprises (CBE) is encouraged through the Public Works' CBE Outreach Program and the requirement that consultants demonstrate their good faith efforts to utilize CBEs. AE Consulting, Inc.; C&S Companies; and Mead & Hunt have proposed participation of certified CBEs.

The RFP, as well as the agreements, includes a Cost of Living Adjustment provision in accordance with the Board policy that was approved on January 29, 2002.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects as a result of authorizing the recommended consultant services agreements. These agreements will provide necessary professional airport planning services and aviation design engineering services to the County-owned airports to support the FAA Airport Capital Improvement Program.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Aviation Division. Also, please forward one adopted copy of the letter to the Assessor, Possessory Interest Division; and one to the Auditor-Controller, General Claims Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:RS:cmb

c: Assessor
Auditor-Controller
Chief Executive Office (Rochelle Goff)
County Counsel (Adrienne Byers)
Executive Office